

eDIVIDEND

Introduction:

In accordance with Companies (Distribution of Dividends) Regulations, 2017 (the Regulations), CDC will maintain a Centralized Cash Dividend Register (“CCDR”) which would incorporate details pertaining to cash dividends paid, unpaid or withheld by listed companies. CDC has developed an eService web portal to cater the newly promulgated Regulations. The CCDR will help to maintain history of dividends paid to shareholders by listed companies and an access of all such information will be provided to the respective shareholders in a cost-effective manner whereby eliminating major cost incurred by the listed companies towards printing and dispatching of counter foils at the time of processing of cash dividends.

The web portal will facilitate shareholders of listed companies in retrieving details of cash dividends from centralized register and to use the same for their record purposes.

eDividend Registration Process

- To subscribe for eDividend services please visit our eservices Portal by clicking <https://eservices.cdcaccess.com.pk/public/index.xhtml> website
- If you are currently not availing this facility, please first register yourself by clicking “**New Here? Register Now**” tab. *(Any one can be registered provided they have CNIC OR passport OR NICOP OR PASSPORT OR POC in case of individual clients **AND** Registration number OR NTN for corporate body)*
- After clicking the “Register Now” option you are requested to fill up the form displayed on the screen. *(All the mandatory fields having asterisk (*) must be filled).*
- After filling the requisite form, kindly save all the information by clicking the “**Save**” button.
- Upon successful saving of the form you will get the link on registered email address containing a link. Upon clicking the link another screen will open up for resetting of your own password.
- The password should have a maximum of 16 characters and minimum of 8 characters out of which 6 characters should be alphabets (at least 1 upper case and 1 lower case letter) and at least 2 numeric digits.
- After setting up your own password, return to the home page of eservices portal.
- Your user id would CNIC OR NICOP OR Passport OR POC in case of individuals **AND** Registration number OR NTN for corporate body. The password would be the same that you setup earlier.

eDividend Service Activation

- After successful login into your account, kindly click “**my eDividend**” tab appearing under “**eDividend**” option. eDividend Service Activation screen will be opened
- **For Demat/CDS Account Holder, give Participant ID and CDS Account Number and for Physical, give Folio Number and Security Symbol.**
- Upon loading of the “**List of My eDividend(s)**” screen, kindly insert After inserting Participant ID and Account number, if you are a CDS Account Holder **OR** enter your Folio number and Security Symbol if you have Physical Share Certificates. You will be asked to opt OTP’s option, Mobile number OR Email as per your opted option. After entering the same, your eDividend service will be activated.

- Once activated you will be directed to **List of My eDividend(s)**” screen from where you can check your Dividend Payment Status. You can view dividend report of those records which have paid status.